



Primary Guardian Guide

Welcome

Your childcare facility has chosen KidCheck to enhance their overall security system. By choosing a childcare provider that uses KidCheck, you can be assured they consider your child's security a top priority. As a KidCheck user, from the comfort of home, you will be able to create your account, update your child's information, provide medical or allergy alerts, maintain a list of authorized and unauthorized guardians, upload photos, and have the option to enable notifications via text messaging.

In this guide we'll show you how to set up your KidCheck account and explain its many features so you can maximize the benefits of KidCheck. Your account is free, simple and quick to set up and use.

Nothing is more important to us than the safety and security of your children and we thank you in advance for partnering with us and your childcare provider to keep them in good hands. As you use KidCheck, please let us know how we can improve it. We welcome your input.

A handwritten signature in black ink, appearing to read 'Alex Smith', is positioned above the name and title.

Alex Smith, CEO
KidCheck, Inc.

About Your KidCheck Account

Welcome to KidCheck. By choosing a childcare provider that uses KidCheck you can be assured they have your child's security as a top priority. KidCheck parent accounts are always free. Below is some information about how to set up and use your login account and what to expect at check-in and check-out. The end of the document includes Frequently Asked Questions about KidCheck parent/guardian accounts.

Personal Information and Data Security

Others cannot see you or your child's information. Only you, authorized guardians and your authorized childcare providers can see your information. Childcare providers can only view the information *after* you have checked into their facility. When you check your children in to a facility using KidCheck, only you and your authorized guardians can check your children back out.

KidCheck uses the same technology as banks to keep your information safe, and we never sell it. Plus we don't ask for personal identification such as Social Security numbers, credit cards or banking information.

Getting Started

Create Your Login Account

To create your account you can login at <http://go.kidcheck.com> or follow the "Login" link at the top of the page at <http://www.kidcheck.com>. Choose the "Register Now..." link under "I am a parent and want to create a free account."

KidCheck
SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS

Welcome back. Login on the right to access your account.
Welcome back. Login on the right to access your account.

I am a parent and want to create a free account.
Create a free account and add your kids and guardians to KidCheck. [Register Now...](#)

Email/Username

Password

[Forgot Your Username or Password?](#)

[Terms of Use](#) | [Contact Us](#) | (208) 639-1590

© KidCheck, Inc. 2009-2013. All rights reserved.
v3.2.42.1205 (web2) [\[i\]](#)

You will be asked to enter an email address to confirm you are not already in our system (from previously setting up an account with KidCheck).

KidCheck
SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS

Create a free KidCheck parent account.

- ✓ KidCheck is always 100% free to parents & guardians.
- ✓ State-of-the-art security ensures your information is safe.
- ✓ Easily keep your emergency contact information current.
- ✓ Use your KidCheck account at any KidCheck facility.

KidCheck End User License Agreement:
KidCheck - Information on Terms of Use
Thursday, May 29, 2011 - 2:30 p.m. Mountain Time

1. Your relationship with KidCheck

1.1 Your use of KidCheck products, software, services and web sites (referred to collectively as the "Services" in this document and excluding any services provided to you by KidCheck under a separate written agreement) is subject to the terms of a legal agreement between you and KidCheck. "KidCheck" means KidCheck Inc., whose principal place of business is at 187 E. 50th St., Boise, ID 83714, United States. This document explains how the agreement is made up, and sets out some of the terms of that agreement.

1.2 Unless otherwise agreed in writing with KidCheck, your agreement with KidCheck will always include, at a minimum, the terms and conditions set out in this document. These are referred to below as the "Universal Terms". Any other software licenses with KidCheck constitute separate

By clicking "Register" you are agreeing to our license agreement.

Have you used KidCheck before?

If you have checked your children into a facility that uses KidCheck, your account information may already be entered.

Enter your e-mail address in the box below and we'll check to see if you have already entered your information from a check-in station. If we find it, we'll send you an e-mail that contains instructions for creating a login account so you can access your check-in information.

Your E-mail Address:

[I don't have an e-mail address.](#)
[I have never checked in with KidCheck.](#)

Terms of Use | Contact Us | (208) 639-1590

© KidCheck, Inc. 2009-2013, All rights reserved.
v3.2.42.1205 (web2) (i)

You will be prompted to enter your contact information, user name, create a password, and also enter an organization that referred you (if applicable).

KidCheck
SECURE CHECK-IN FOR CHILD-CARE PROFESSIONALS

Create a free KidCheck parent account.

- ✓ KidCheck is always 100% free to parents & guardians.
- ✓ State-of-the-art security ensures your information is safe.
- ✓ Easily keep your emergency contact information current.
- ✓ Use your KidCheck account at any KidCheck facility.

KidCheck End User License Agreement:
KidCheck - Information on Terms of Use
Thursday, May 29, 2011 - 2:30 p.m. Mountain Time

1. Your relationship with KidCheck

1.1 Your use of KidCheck products, software, services and web sites (referred to collectively as the "Services" in this document and excluding any services provided to you by KidCheck under a separate written agreement) is subject to the terms of a legal agreement between you and KidCheck. "KidCheck" means KidCheck Inc., whose principal place of business is at 187 E. 50th St., Boise, ID 83714, United States. This document explains how the agreement is made up, and sets out some of the terms of that agreement.

1.2 Unless otherwise agreed in writing with KidCheck, your agreement with KidCheck will always include, at a minimum, the terms and conditions set out in this document. These are referred to below as the "Universal Terms". Any other software licenses with KidCheck constitute separate

By clicking 'Register' you are agreeing to our license agreement.

Your First Name:

Your Last Name:

Your E-mail Address: [I don't have an e-mail address.](#)

Your Password: (minimum of 6 characters)

Confirm Your Password:

Your Home Phone: Your Cell Phone:

Which Organization Referred you: *Enter Organization Name*

[Terms of Use](#) | [Contact Us](#) | (208) 639-1590

© KidCheck, Inc. 2009-2013, All rights reserved. v3.2.42.1205 (web2) (i)

Setting up Your Account

The "My Account" section is where you keep your personal profile information, child information, and your guardian list.

My Profile

This tab is where you input information about yourself. Enter your address, contact information, email address, and upload a photo of yourself. Only one phone number is required, however you must have the cell phone field completed to enable SMS text messaging. If you only use a cell phone, enter that number in the cell field and leave the home field blank.

The photos you upload should easily identify you, your children and your guardians. Photos are subject to approval and are usually approved within 24 hours.

My Account

Your KidCheck Profile

With the KidCheck system you can check-in at any facility that uses KidCheck worldwide. Having accurate information in your profile is key to ensuring the safety and security of your children while checked into a KidCheck facility.

Page Options

 [Go To Your Login Preferences](#)

This is the contact information your childcare provider will see. It is critical for the safety of your children that this information is correct and complete, ensuring your childcare provider knows how to contact you in case of an emergency.

You can also setup your preferences for items such as cell phone text messaging, your login username and password by clicking the "My Preferences" link at the top of the screen.

Photos are a great addition to your account and help your childcare providers identify you. Any photos you upload will be reviewed by KidCheck, simply to ensure appropriateness, and may take up to 48 hours to be activated in the system.

My Profile

Kids

Guardians

Authorized Facilities

Reports

Webcams

My Account

 Save



First Name:

Last Name:

Email Address:

Your Birthday:

Home Phone:

Cell Phone:

Work Phone:

Work Extension:

Your Home Address:

City

State

Postal Cod

United States

Kids

List any children you will be checking in or out of a KidCheck facility and upload photos.

KidCheck
SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS

My Preferences | Logout

Home My Account Welcome

My Children

Your Registered Children

This is where you create a list of the children you are a primary guardian for. Additionally, children you are also an authorized guardian for are listed here. However you are only able to edit information on the children for which you are primary guardian.

My Profile **Kids** Guardians Authorized Facilities Reports Webcams

You currently do not have any children setup in your account. Click the "Add a New Child" link on the left in order to add a new child to your account.

Page Options

[+ Add a New Child](#)

This is the list of the children that you are either the primary guardian for or have been listed as an authorized guardian for.

- ➡ If your spouse has already listed your kids, and included you as a guardian, you do not need to re-enter them.
- ➡ You can only edit children you are the primary guardian for.

Guardians

Include any person who has permission to pick up your child. This is where you would include your spouse or significant other. If you want them to be able to check your children out, they will need to be listed as an authorized guardian on your account. You will automatically be listed as a guardian so you don't need to include yourself. If needed, you can also specify individuals not authorized to pick up your children.

To add additional guardians, simply click on "Add a New Guardian" and search to see if they are already in the database. If they are, select them from the list. If they are not in the list, select "The guardian is not in this list." If the search finds no matches, you will be automatically sent to a screen to enter the new guardian information. Enter in the new guardian's contact information then select "Save."

See the [Frequently Asked Questions](#) section for information about the best option for you regarding setting up one account for all guardians or a separate account for each.

KidCheck
SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS

[My Preferences](#) | [Logout](#)

Home | My Account | Welcome [User Name]

My Guardians

Your Guardian List

KidCheck allows you to add other adults as either authorized or non-authorized guardians. Only authorized guardians on this list will be able to check your children in and out. Guardians you list as non-authorized will be flagged in the system as specifically NOT allowed to check your children in and out.

Page Options
[Add a New Guardian](#)

You can add and authorize other people to act as a guardian for your kids. This is useful if your children frequently go with relatives or friends to events where they will need to be checked in.

You do NOT need to re-enter yourself as a guardian, KidCheck automatically does this for you.

- ➔ Even if your spouse has a KidCheck account as well, add them as an authorized guardian here so they can also check-in your children.
- ➔ If you need to alert your childcare provider about someone that is specifically NOT allowed to act as a guardian for your children, list them here as an unauthorized guardian.

Guardian

Photo Not Available

Authorized Guardian

First Name: [] Last Name: []
Home Phone: () - [] Cell Phone: []
Work Phone: () - [] Work Extension: []
Birthdate: [] E-Mail Address: []

Address Information: []

Authorized Facilities

Allow check-in at any facility that uses KidCheck or allow check-in only at facilities that you specify. *Note that in order to maintain your privacy, no facility can see your information unless you check-in there at least once.*

The screenshot shows the KidCheck user interface. At the top left is the KidCheck logo with the tagline "SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS". At the top right are links for "My Preferences" and "Logout". Below the logo is a navigation bar with "Home" and "My Account" tabs. A "Welcome" message is visible on the right. The main content area is titled "Authorized Check-in Facilities" and includes a sub-header "Authorized Check-in Facilities" with a small profile icon and a green checkmark. Below this is the instruction: "Select which childcare facilities that use KidCheck you are able to check-in to." A horizontal menu contains tabs for "My Profile", "Kids", "Guardians", "Authorized Facilities" (which is circled in orange), "Reports", and "Webcams". The "Authorized Facilities" tab is active, showing a "Facility Authorization" section with two radio button options: "Allow check-in at any facility that uses KidCheck." (which is selected) and "Only allow check-in at facilities that I specify." A "Save" button is located to the right of these options. On the left side of the main content area, there is a text box explaining that KidCheck is a global check-in system and that by default, users can check-in at any facility, but they can also specify only the facilities they regularly use. At the bottom of the page, there are links for "Terms of Use" and "Contact Us" with the phone number (208) 639-1590 on the left, and copyright information "© KidCheck, Inc. 2009-2013, All rights reserved. v3.2.42.1205 (web1)" on the right.

Reports

Check-in activity reports for your children are available on this tab to provide an at-a-glance report of where your children have been checked into. To see a report, simply click on the name of the facility. Once a report is generated, you may customize it by date range by clicking on the icon with the wrench and screwdriver at the top of the report. You can also export the report to a different format by clicking on the appropriate icon. Note that the reports generate through Microsoft Silverlight, which must be installed on your computer for reports to generate.

The screenshot displays the KidCheck web application interface. At the top left is the KidCheck logo with the tagline "SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS". To the right are links for "My Preferences" and "Logout". Below the logo is a navigation bar with "Home" and "My Account" tabs, and a "Welcome" message. The main content area is titled "Check-in Reports" and features a section for "My Check-in Reports". This section includes a brief description: "Any KidCheck facility you have checked your child into will be shown below. You can pull up a check-in report for any childcare provider to see your check-in and check-out dates and times." Below this is a navigation menu with tabs for "My Profile", "Kids", "Guardians", "Authorized Facilities", "Reports" (which is circled in orange), and "Webcams". Under the "Reports" tab, there is a table titled "My Childcare Reports". The table has two columns: "Child Care Provider" and "Last Check-in". The "Reports" tab and the "Child Care Provider" column header are circled in orange. The table contains one entry with a blurred provider name and a "Last Check-in" of "2/22/2013 8:25:54 PM". At the bottom of the page, there are links for "Terms of Use" and "Contact Us" with the phone number "(208) 639-1590", and a copyright notice: "© KidCheck, Inc. 2009-2013, All rights reserved. v3.2.42.1205 (web1) [i]"

KidCheck
SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS

[My Preferences](#) | [Logout](#)

Home | My Account | Welcome

Check-in Reports

My Check-in Reports

Any KidCheck facility you have checked your child into will be shown below. You can pull up a check-in report for any childcare provider to see your check-in and check-out dates and times.

KidCheck keeps track of each time you check a child into a childcare provider and allows you to see detailed reports on your check-in history.

My Profile | Kids | Guardians | Authorized Facilities | **Reports** | Webcams

Child Care Provider	Last Check-in
[Blurred]	2/22/2013 8:25:54 PM

[Terms of Use](#) | [Contact Us](#) | (208) 639-1590

© KidCheck, Inc. 2009-2013, All rights reserved. v3.2.42.1205 (web1) [i]

Guardian Check-in Report

Detailed check-in times (PDF Formatted)



Checkin Report for [REDACTED]

Check-in By	Check-in Time	Check-out By	Check-out Time
[REDACTED]	2/22/2013 1:25:54 PM	[REDACTED]	2/22/2013 1:26:11 PM

1 of 1 | 100 %

Webcams

If this feature is used by the facility where your child is checked-in, it will allow you to see webcams of their classrooms while your child is checked-in at that facility. *Webcam links are not available when your children are not checked-in.*

KidCheck
SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS

[My Preferences](#) | [Logout](#)

Home | My Account | Welcome

KidCheck Childcare Webcams

If your children are currently checked into a facility that uses web cams, you'll see those cameras listed below. Simply click on the link for the camera to view a live feed from your childcare provider.

Web cameras are only available when you have a child checked into a childcare provider that offers this service and has setup their cameras with KidCheck. Web camera links are not available when your children are not checked in.

My Profile | Kids | Guardians | Authorized Facilities | Reports | **Webcams**

My Childcare Webcams

Camera Name
<p>i Either you don't have any kids checked in or none of your childcare providers are using KidCheck-enabled webcams at their facility.</p>

[Terms of Use](#) | [Contact Us](#) | (208) 639-1590

© KidCheck, Inc. 2009-2013, All rights reserved.
v3.2.42.1205 (web1) [?](#)

Account Preferences

Selecting “My Preferences” or “Go To Your Login Preferences,” allows you to manage your account with options such as changing password and username, enabling or disabling SMS text preferences, or, if necessary, canceling your account.

The screenshot shows the KidCheck website interface. At the top left is the KidCheck logo with the tagline "SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS". At the top right, there are links for "My Preferences" (circled in orange) and "Logout". Below the logo is a navigation bar with "Home" and "My Account" tabs. The "My Account" tab is active, and a "Welcome" message is visible. The main content area is titled "My Account" and "Your KidCheck Profile". It contains a "Page Options" section with a "Go To Your Login Preferences" link (circled in orange). Below this is a text box explaining the importance of accurate profile information for child safety. To the right is a "My Profile" form with tabs for "My Profile", "Kids", "Guardians", "Authorized Facilities", "Reports", and "Webcams". The form includes fields for First Name, Last Name, Email Address, Your Birthday, Home Phone, Cell Phone, Work Phone, Work Extension, Your Home Address, City, State, Postal Cod, and United States. A "Photo Not Available" section with an "Upload Photo..." button is also present. A "Save" button is located at the top right of the form.

Change Your Password

To change your password simply type in your new password, confirm it in the second field and select “Save” at the top of the section. Passwords are case sensitive and must be at least six characters long.

Change Your Username

Every parent account must have a unique username to login. You may change your username at any time. To change your username, enter in your new username and select “Save.”

Cell Phone SMS Alerts

When you enable SMS text messaging, ensure you complete the cell phone field. You will also need to enter your cell phone carrier as text messaging is only available with North American carriers. Standard text message fees may apply depending on your cell phone plan. If you disable text messaging, your provider will not be able to use text messaging to contact you. However, they will have access to your account information to reach you by alternate means.

Notifications

Set your preference for automatic SMS text notification if you would like to be notified when your child has been checked in or out. This feature is especially helpful if you have others drop off or pick up your children.

Allow Child-Care Provider Updates

You can choose to allow, or not allow, child-care providers to update profile information on your behalf. You can always override any information they change.

Cancel Your KidCheck Account

You may cancel your account at any time by simply selecting "Cancel My Account." Once an account is cancelled you will not be able to reinstate or restore it. If you wish to join again after cancelling your account, you must create a new account with a different username.

My Account

Save



Your KidCheck Preferences

Change passwords, setup SMS text messaging and more. All your account preferences can be changed here.

These are your KidCheck account preferences. From here you can setup SMS text messaging, change passwords and even disable a child care providers ability to make updates to your account information.



Change Your Password

Enter your new password in both boxes. Your new password must be at least 6 characters long.

New Password :

Confirm New Password :



Change Your Username

Enter the new login username you wish to use. Your username must be unique in the system so we recommend using an e-mail address.

Username :



Cell Phone SMS Alerts

Your child care provider can send text message (SMS) alerts to your cell phone in case of emergency. Your cell phone provider may charge you a fee for receiving a text message depending on your plan options.

 Do not send me text messages.

 Send me emergency text messages.


Notifications

Receive notifications over a cell phone SMS text message when your children are picked up or dropped off. (requires SMS text messaging to be enabled)

 Notify me when my child is checked in.

 Notify me when my child is checked out.


Allow Child-Care Provider Updates

Allow your child-care providers to update information on your profile on your behalf. All updates are tracked and you can override any changes at any time. This setting affects your information as well as all of your children's information.

Allow Profile Updates

 Yes, Allow Profile Updates

 No, Do Not Allow Profile Updates


Cancel Your KidCheck Account

If you have a duplicate account or want to remove your data from KidCheck, you can cancel this account. Doing this will permanently remove all of your account information from KidCheck & cannot be reversed.

! If you have registered a child for an upcoming event and cancel your account, you will NOT be able to check-in for that event and may lose any event payment.

Cancel My KidCheck Account

Checking-In and Out

Now that you have an account, you can check-in to any facility that uses KidCheck, whether it is your church, daycare, preschool, child activity center, gym, etc. Your account information is immediately available when you check-in to a KidCheck location.

Checking-In for the First Time

Use any 10 digit phone number on your account to check-in. If the phone number is associated with more than one individual in your household, you will be asked to identify yourself from a list of possible matches. You may also be asked to agree to an “End User License Agreement” before proceeding. This agreement is between you and the facility. You and your child will each receive a name tag label with unique matching codes for security purposes.

KidCheck
SECURE CHECK-IN FOR CHILDCARE PROFESSIONALS

1:44 PM | [Admin Console](#) | [Close](#)

First Church Sunday Check-in

KidCheck English (Engl: ▾)

➔ [I have an existing KidCheck account.](#)

Please Enter Your ID:

Acceptable IDs include:
Your 10-Digit Phone Number
Your KidCheck Barcode ID

➔ [I do not have a KidCheck account.](#)

Checking-In With a Keytag

Some KidCheck organizations provide bar-coded keytags. If this is the case, you can scan your key tag as your ID instead of using your 10 digit phone number.

Checking-Out

When you check-out, you will need to provide your check-in receipt for the unique security code identifier to be matched to your child’s. Once verified as the authorized guardian, your child will be released back to you. Others cannot just add your children to their account and check them out. If you were the person to check your children in to a KidCheck facility, then only those people you have authorized as a guardian on your account can check your children back out of the facility.

Depending on the process at your facility, you may also be asked to scan your keytag or enter your 10 digit phone number and select the children you wish to check-out, just as you did at check-in.

Keep Your Information Current

Keep your account, child and guardian information up-to-date to ensure both ease of check-in and continued security.

Frequently Asked Questions

Is there a cost associated with setting up a KidCheck account?

KidCheck is always free for parents and guardians.

Who will have access to the information I put in my KidCheck account?

Your information is only visible to you, your authorized guardians and then your childcare provider *after* you check-in for the first time. Your data is safe. KidCheck uses the same secure data technologies as banks and never asks for personal identification information. Additionally, KidCheck never sells any information.

What is a KidCheck account, why do I need one?

With a parent/guardian account you can securely check your children in to any organization using KidCheck. By providing your contact information, basic information about your children (including medical/allergy), and a list of authorized and unauthorized guardians, you can quickly and easily check your children in and be confident they will only be released to you or someone you have authorized.

There are two “types” of guardian KidCheck accounts.

1. A KidCheck *login* account – includes user id and password – recommended! This is the type discussed in this guide.
 - This is a complete account you, as a guardian, create online from home or work (or anywhere with an internet connection), which includes a login user name and password you choose.
 - The login account is complete in that it includes all the pertinent information (including photos) that you’ve input about yourself, your preferences (i.e text messaging capabilities), your children and authorized/unauthorized guardians.
 - Once you have created a login account with a user name and password, you have the ability to securely access, manage and change your information anytime, from any computer.
 - KidCheck recommends you create a login account prior to checking your children in for the first time. This way you are set and ready to go for a secure, very fast check-in – all you have to do is input your phone number at the check-in station.
2. A KidCheck *guardian* account – created at check-in station
 - If you have not already created a login account, when you check your children in for the first time at a check-in station you’ll be asked to input some basic information about you, your contact data and your children. This will create a guardian account.
 - A guardian account is all that is necessary to successfully continue to check-in; however, because it is not set up with a user id and password, you are unable to manage and change your information as you can with a login account.
 - Also, a guardian account typically has less information and photos than a login account.
 - When you create a guardian account at the check-in station, an email will automatically be generated providing a link and reminder to set up your login account.

Should I set up one account or separate accounts for each parent/guardian associated with my child(ren)?

To best answer this question, first please read the answer to the question above “What is a KidCheck account?” to better understand how KidCheck accounts work.

For families who share the same main address and contact phone information, one *login* account that covers both parents is the best option. A primary guardian should set up an account and list the children, then add their spouse/significant other and any other people they want to be able to drop off or pick up their children as authorized guardians. For example you can add grandma and grandpa or a trusted neighbor as authorized guardians. If appropriate, also include anyone that is not authorized. Don't forget to upload photos, as this increases safety.

When contact information and guardianship differs within the family unit, setting up separate *login* accounts for each guardian is the best option. This allows each guardian to list the children, their associated authorized guardians, use their own phone number to check-in and have the ability to manage and update their own personal information.

I received an email about creating a KidCheck account, what is this email referring to?

If you create a guardian account at your childcare organization's check-in station, while you are set and able to check-in in the future, you don't have a full KidCheck login account. A full login account allows you to manage and update your account because it includes a user id and password that you designate. Plus when you complete your account you are able to input all the associated information with yourself, your children and the guardians, from the comfort of home. The email is a reminder to you that you started an account and provides the link for you to complete it with a login in and password. See the question and answer “What is a KidCheck account?” for more details on guardian and login accounts.

How do I make changes to my account to update phone numbers, enable/disable text messaging, etc?

To manage and update your account you need to have a login account, not just a guardian account. See the section in this guide entitled “Your Account Preferences” for more information.

How is the allergy and medical information I note for my child used?

Typically, most organizations choose to print this information right on the child check-in label. This is for safety purposes to ensure the caregivers are aware of medical and allergy conditions for the child. This information is prominently displayed. Therefore, consider the specific information you input for your child when you create the account. Contact the organization you will be checking-in with to understand their specific process, discuss any concerns or provide additional information on any sensitive information you want them to be aware of.

I input my photo into my account but it's not showing up, why?

It could be a simple timing issue. There is an approval process for photos input into KidCheck so they may not show up immediately after being uploaded. The photos are reviewed and approved several times a day. The photos are reviewed to ensure they are of an actual person and that they are not inappropriate in nature. If you upload a photo that is not of an actual person it will not be approved. Examples include: characters such as Darth Vader or Super Mario; animals such as a pet dog or lion from the zoo; a drawn picture of a stick figure or some other art. The purpose of the photo is to enable increased security allowing the organization to physically see that the person trying to check-out your child is indeed the same authorized guardian shown by the picture in the account.

How do I receive automatic text messages when my children are checked-in and out?

In the preferences section of your KidCheck login account you can choose to enable or disable text message capabilities. Ensure your cell phone number is listed in your account. Standard text message fees may apply depending on your cell phone plan. See “Account Preferences” in this guide for more information.

I forgot my password, how can I get it?

To reset your password, simply go to login to KidCheck either at go.kidcheck.com or www.kidcheck.com (and choose login). Click the link “Forgot Your Username or Password?” Enter your email address then select “Reset Password.” An email will be sent to you with a link that will take you to a page to reset your password. Once you are in your account you can click on preferences and manage you passwords, email and various other feature choices. If you have not already set up a full login account, start to input the personal information here and KidCheck will look to see if you have an account started based on that personal information. It will pull up your account and allow you to complete it from there. Once the full login account is set up you can make password and other changes to it.